

**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Cleveland, Lakeshore Conference Room
August 16, 2017**

Board Present: Kluss, Lukas, Vasquez, Hildebrandt, Rooney, Wyatt

Board Absent: Sheehan, Pohlman, Parrish

Staff Present: Carlsen, Soodsma, Kotajarvi, Schetter, Gruenke, King, Kultzen, Staszak, Lemerond, Mirecki, Gossen, Terp, May, Hennessey, Abts, Nasgovitz, Dross, Dodge, Thillman, O'Connell, Braun, Chapman, Ervin, Nelson, Scholten, Kapral, Esser, Gartman, Herschberg, May, Nelson, Pritzl, Schultz, Sieben, Umbreit, Weeden, Bajczyk, Opie, Sauer, Witmus

Guests Present:

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Chair John Lukas at 3:29 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law. Vicky Hildebrandt arrived at 3:30 pm.

Public Input

No public input was provided.

Connections

The Board discussed ways in which they connected with the College and the community.

Approval of Minutes

IT WAS MOVED BY ROY KLUSS AND SECONDED BY JOHN WYATT TO APPROVE THE MINUTES FOR THE JULY 10, 2017 BOARD MEETING AS PRESENTED. Motion unanimously carried.

Linking and Learning

President, Dr. Paul Carlsen introduced new LTC staff members. Heidi Soodsma, Executive Assistant provided a review of LTC's Advocacy Process. President Dr. Paul Carlsen provided feedback on the language of naming Lakeshore Technical College in District Tax Bills and the process for change. It was recommended that we seek to change the listing on the Ozaukee and Sheboygan County tax bills to LTC or Lakeshore Technical College. Peter Thillman, Vice President of Workforce & Economic Development, provided an overview of Tax Incremental Financing and why the board is involved. President Paul Carlsen recognized Mary Kultgen, ABE/GED Instructor for 5 years of service as an advisor of the Beta Lambda Sigma Chapter. President Paul Carlsen shared the recognitions LTC received from the National Coalition of Certification Centers (NC3).

Policy Governance

Board Policies I.A. and I.B. were reviewed with no revisions. The Board interpretations for policies I.A. and I.B. were acceptable. The Student Complaints and Staff Complaints & Informal Issues monitoring reports were presented and in compliance with Board policies. The Board planned for their fall retreat scheduled for September 20, 2017.

Consent Agenda

John Lukas asked for any requests to remove an item or items from the consent agenda. IT WAS MOVED BY ROY KLUSS AND SECONDED BY LOIS VASQUEZ TO APPROVE THE ITEMS ON THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS; PAYMENTS OVER \$2,500; PAYMENTS OVER \$10,000; AND THE FINANCIAL MONITORING REPORTS FOR JUNE AND JULY 2017 AS PRESENTED. Motion unanimously carried.

Information/Discussion

President Paul Carlen reported on his recent activities and gave an operational report. Advanced Manufacturing and Engineering divisions provided an overview. An update was provided on the District Boards Association activities. The calendar of upcoming events was reviewed.

Other Business

There were not any items identified to be included on future board meeting agendas. Agenda items for the September 20, 2017 Board meeting were discussed.

Closed Session

IT WAS MOVED BY LOIS VASQUEZ AND SECONDED BY JOHN WYATT TO CONVENE INTO PURSUANT TO SECTION 19.85(1)(C)* OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING SPECIFIC POSITION RESIGNATION AND SPECIFIC POSITION RETIREMENT NOTIFICATIONS AND SECTION 19.85 (1)(G)** OF THE WISCONSIN STATUTES FOR ADVICE FROM LEGAL COUNSEL PENDING LITIGATION REGARDING DEPARTMENT OF EDUCATION OCR COMPLAINT. THE BOARD SHALL RECONVENE INTO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, absent; Pohlman, absent; Rooney, aye; Sheehan, absent; Vasquez, aye and Wyatt, aye. Motion unanimously carried. The board convened in closed session at 5:51 pm

Exemptions

*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

** (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Open Session

IT WAS MOVED BY ROY KLUSS AND SECONDED BY JOHN WYATT TO MOVE TO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, absent; Pohlman, absent; Rooney, aye; Sheehan, absent; Vasquez, aye and Wyatt, aye. Motion unanimously carried. Motion unanimously carried. The Board convened in open session at 6:02 p.m.

Adjourn

IT WAS MOVED BY JOHN WYATT AND SECONDED BY KIM ROONEY TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 6:03 pm.

Respectfully submitted,

Lois Vasquez
Secretary/Treasurer